



St. Patrick's Home of Ottawa Inc.  
**VOLUNTEER SERVICES**

**DESCRIPTION OF VOLUNTEER PARTICIPATION**

**Position:**       **MUSICIAN**

**Purpose:**        To entertain St. Patrick's Home Residents and/or play the piano during religious services.

**Tasks and Responsibilities:**

1.     Sign in at the reception desk when you arrive
2.     Report to the activity area to sing, play piano, organ, guitar or other musical instrument
3.     Circulate song books when available and appropriate
4.     Encourage residents to participate in sing-a-longs
5.     Report any incidents or concerns to staff immediately
6.     Other related activities
7.     Sign out on departure

**Time Commitment:**

Flexible, as per discussion with Coordinator of Volunteer Services

**Skills and Qualifications:**

- Ability to work independently, as well as in a group
- Comfortable in front of an audience
- Musical ability
- Outgoing personality, good interpersonal skills
- Understanding, comfortable, respectful and sensitive to the needs of the elderly
- Reliable and committed

**Orientation and Training:**

- A general orientation to the Home will be provided prior to beginning your responsibilities
- Wheelchair etiquette and safety
- Knowledge of emergency codes and procedures
- On the job training with staff and other volunteers
- Attendance to Fire & Safety, Infection Control, Abuse Prevention and Values Covenant Inservices is compulsory as soon as possible following the start of your assignment, yearly thereafter
- Review of the information available in the Volunteer Handbook
- Professional educational programs are provided as appropriate

**Limits and Boundaries:**

- Comfortable, flat closed-toe footwear must be worn at all times while on duty.
- If you plan to take a resident outside, you must remain on St. Patrick's Home property at all times unless you have been granted special permission by the nurse in charge.
- Volunteers who do not adhere to the rules and procedures of the Home or who fail to satisfactorily perform their volunteer assignment are subject to dismissal

**Health and Safety:**

- The safety of the resident, staff/volunteers is inherent in all aspects of each person's responsibilities. Vigilance to safety includes delivery of direct resident care as well as the living environment of each resident and working conditions for all staff/volunteers and visitors.
- All workers under the Occupational Health and Safety Act have the responsibility to observe safe work practices, avoid risks and to use common sense. Any hazardous conditions or accidents whether anyone is hurt or not, should be reported immediately to your supervisor, unit nurse and/or Coordinator of Volunteer Services
- Volunteers should not come to St. Patrick's Home if they are ill, have a rash, cold or other infectious disease
- Handwashing is the best infection control
- Influenza immunization is strongly recommended

**Accountability:**

- Responsible to the Recreationist / Coordinator of Volunteer Services
- Any absences must be reported to the Recreationist or leave a message with the Receptionist

**Benefits:**

- Exposure to the field of gerontology and the agency operation
- Opportunity for leadership
- Self-satisfaction in offering a fun, caring environment to Residents
- Opportunity to utilize special skills ie: music
- Free parking is provided to all volunteers
- References for future employment and/or educational pursuits can be obtained upon termination if a volunteer has been engaged for more than 40 hours of volunteer work.
- Recognition events throughout the year